## College of Engineering and Computer Science The University of Tennessee at Chattanooga Faculty Workload Practice Draft 3.0 April 25, 2017

## Effective Fall 2017

Important components of the workload for each faculty member in the College of Engineering and Computer Science should include classroom teaching, applied research, and service. The College has developed this document to describe the allocations of expected time and effort spent on the three workload components, teaching, research, and service, for each faculty member based on his or her rank. The workload assignments, annually made by the Department Head, should ONLY BE USED FOR ASSIGNING WORKLOAD AND NOT FOR ANNUAL EVALUATION, PROMOTION, or TENURE EVALUATION. For each workload assignment, the Department Head determines the definition of a course, and there could be some flexibility in terms of time and effort spent in each category with the minimum unit variation of 10%. Any variations should be approved by the Department Head and then the Dean. Ultimately, the Department Head is responsible to assign appropriate workloads to his or her faculty and meet the departmental mission and objectives.

Rank	Teaching	Research	Service
Lecturer	90%; 6-8 courses/yr	0%	10%;
			departmental/college
Assistant	50%; First two years (20%	40%	10%
Professor	waiver for teaching); 3-5	2 conf. and 1	dept. college.
	courses; under/graduate	journal papers;	Univ. External
	student advising; course	submission of 2	
	and curriculum	major (>\$50k	
	development	each) grant	
		proposals as PI	
Associate	80%; 6- 8 courses;	10%; 1 conf. paper;	
Professor	under/graduate student	submission of 1	dept. college.
(Teaching)	advising; course and	grant proposal	Univ. External
	curriculum development	(>\$50k) (PI/Co-PI)	
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Associate Professor	40%; 3-5 courses; under/graduate student	2 conf. and 2	dept. college.
(Research)	advising; course and	journal papers;	Univ. External
(Research)	curriculum development	submission of 2	Olliv. External
	curriculum acvelopment	major (>\$100k	
		each) grant	
		proposals as PI	
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Associate Professor (Balanced)	60%; 5-7 courses; under/graduate student advising; course and curriculum development	30% 1 conf. and 1 journal paper; submission of 1 major (>\$50k each) grant proposal as PI/Co-PI	10% dept. college. Univ. External
Professor (Teaching)	70%; 5-7 courses; under/graduate student advising; course and curriculum development	10% 1 conf. paper; submission of 1 grant proposal (>\$50k) (PI/Co-PI)	20% dept. college. Univ. External
Professor (Research)	40%; 3-5 courses; under/graduate student advising; course and curriculum development	50% 2 conf. and 2 journal papers; submission of 2 major (>\$150k each) grant proposals as PI	10% dept. college. Univ. External
Professor (Balanced)	60% 5-7 courses; under/graduate student advising; course and curriculum development	30% 2 conf. and 1 journal papers; submission of 1 major (>\$100k each) grant proposal as PI/Co-PI	10% dept. college. Univ. External