

UTC HOUSING CANCELLATION REQUEST



Step 1: Complete the Housing Cancellation form through Manage My Housing.



Step 2: Receive a detailed letter regarding fees associated with breaking the housing contract via your Mocs email.



Step 3: Before moving out

- Complete Housing Cancellation form.
- Properly check out with your RA/RD.
- Turn in your key to your RA/RD.

** At any point before moving out you can retract your housing cancellation request. **



All Fall semester residents have signed an academic year contract for both the Fall and Spring semesters.

All communications to/from Housing must be via the student's Mocs email account.