

# Non-Tenure-Track Promotion (Past)

- Described in latest revision of *UTC Faculty Handbook (2022)*
- Implemented December 2022
- Total of 17 faculty members promoted
  - Letters distributed by Friday 5 May 2023
- Feedback from NTT Town Halls suggested process worked for faculty members

# Non-Tenure-Track Promotion (Upcoming)

- Form will open on 1 December 2023
- Application accessible through support page
- <https://utc.teamdynamix.com/TDClient/2717/Portal/Requests/ServiceDet?ID=52914>

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## Non-Tenure-Track Promotion

### Purpose

Faculty members applying for promotion may wish to read [§4.8 \(Promotion\) of the UTC Faculty Handbook](#) and review the guidelines therein, as well as department or college bylaws. The process requires, at a minimum, a promotion dossier including a cover letter, an updated CV, performance reviews (since appointment at current rank), and documentation of contributions in each applicable performance. If a department or college requires additional information, that may also be included with the application.

### Overview

The deadlines for non-tenure-track promotion are maintained here: [Non-Tenure-Track Faculty Promotion](#)

[Submit Request](#)

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Details

**Service ID:** 52914  
**Public:** Yes

# Non-Tenure-Track Promotion (Upcoming)

- Deadlines listed online
- <https://www.utc.edu/academic-affairs/calendars-and-deadlines#non-tenure-track>

Date	Action
<b>December 1</b>	Faculty may begin applying for promotion
<b>February 1</b>	Faculty applications are due
<b>March 15</b>	Department Head's recommendation is due
<b>April 1</b>	Dean's recommendation is due
<b>April 15</b>	Provost's review is due
<b>May 1</b>	Faculty are notified

- Questions? Email [Matt-Matthews@utc.edu](mailto:Matt-Matthews@utc.edu)