

## Department Policy on Adjunct Teaching

Adjunct professors are selected by the department on the basis of a number of criteria, including: having a terminal degree in the field; prior teaching experience; letters of recommendation. All courses, including ones taught by adjuncts, are evaluated every semester. For contract renewal adjuncts must achieve acceptable scores ( a minimum of 5.00 out of 6.00) on the teaching evaluation instrument. Student written comments as well as informal feedback received by the department head will also be included in the overall evaluation.