

**Advisor's Council
September 20, 2017
Signal Mountain Room**

Members in Attendance: Sarah Alsobrooks, Debbie Bell, Vikki Bernotski, Theresa Blackman, Bradley Bond, Donna Cooper, Sue Culpepper, Amy Davis, Eunice Davis, Jena Doolittle, Rebecca Drago, Yancy Freeman, Diana Fryar, Stacie Grisham, Jennifer Guess, Elizabeth Johnson, Sherrell Jordan, Irina Khmelko, Robert Liddell, Emily Martin, Kayla McAuliffe, Joseph McCauley, Deadra McGee, Amber Noblit, Mary Beth Ondrusek, Nikki Ownby, Sevan Paris, Sumer Patterson, Jessica Pierce, Chasity Prince, Daeja Robinson, Samantha Skidmore, Lisa Tarr, Donisia Ward, Marjorie Whiteside, Sherese Williams, Sandy Zitkus

Call to Order: Mary Beth Ondrusek called the meeting to order at 8:49am

Minutes: A motion to approve the minutes was made by Elizabeth Johnson; the motion was seconded by Sevan Paris. The minutes were approved.

Announcements: NACADA Annual Conference-representation from Center for Advisement; NACADA Region 3 conference end of May-Proposals due Dec.

HR Training Credit: in past Advisor's Council Leadership would submit hours for you, now each person has to submit their own credit in K@TE: check email from HR to UTCINFO. You will need to enter training dates and times, then that information will travel through system starting with your supervisor. Questions? Email Mary Beth and she will send batch of questions to Melanie Sadler.

Training Committee: Marjorie Whiteside has stepped down and Mary Beth Ondrusek in accordance with the bylaws has appointed Elizabeth Johnson as interim Coordinator.

New Advisors/Representatives:

Irina Khmelko in Political Science/Public Service

Sherice Williams in Honors College

Donisia Ward in College of Business

Advising Holds: Sandy Zitkus

Yancy, Sandy, and Stacie have gotten together for a timeline: An email in the first week in Oct./last week Sept. will go to faculty with the new hold instead of PIN. Notification to students later in October of holds not PINs. Upgrade includes hold and has not yet been tested. Next meeting, hold will be demonstrated. Advisors can tell students that they will no longer have PINs.

Mid-Term Grade Campaign: Stacie Grisham

Stacie will pull list of Ds and Fs and so advisors can do proactive outreach to students so the students knows where to get help and has time to make adjustments for the second half of the semester. Advisors can pull a list in SSC Campus as well as receive the list from Stacie. Stacie will be pulling the student lists on Oct. 16. With your email list, a message template will be provided. Last fall was over 2000 students, so hopefully less than that this year.

Reconnect Grant: Sandy Zitkus

TN Reconnect - Third in a series of THEC grants with three main points: 1) Focus on evaluation of military experience for academic credit. 2) Training for assessing this experience. 3) Provide means for allowing military to have academic experiences translated into academic progress before applying to institution. This will be part of MyMocsDegree, not yet available. Students will be able to enter course from any transcript (military and institutional) with identifying info: course, date, institution, major, exams scores (AP, CLEP, etc.) and then will create a report that looks like a MyMocsDegree evaluation so they know where they are before applying to UTC. There are plans to put a link on the UTC homepage that targets military. Sandy and Yancy are talking to Dean's Council and department heads for training for applicable credit, not just elective credit.

Update: Career Development Alliance (CDA): Rob Liddell

Rob is interested in having everyone who would like to be involved to join the alliance. Sept. 8 meeting: assessment committee: intentional and broad research on campus. Training: Professional Development within CDA-serving students with resume critiques. Email Rob if you would like the information from this training. Next meeting: Oct. 13 at 10am in Signal Mtn room: Mocs Link demo. Fall Career Days coming up Oct. 3-4. See handouts for dates and information.

Thank you to Yancy for biscuits. Higher enrollment overall and much higher number of full-time students (15 hours UG and 12 hours GR).

SSC Campus Update: Yancy and Stacie

Roll Faculty into SSC beginning of Oct. so they can use the system starting in the spring. Currently finding someone for SSC Campus to train faculty. We will be adding Tutoring and SI into SSC Campus as well, ahead of timeline, by Spring. The next group to add is University Career Services. FAST: Freshman Academic Success Tracking program through Freshman core courses (ENGL, MATH, USTU 1250). Can see alerts in SSC Campus based on FAST. After 2 absences: soft intervention of importance of going to class.

Department Elevator Pitch: Jessica Pierce - HHP

4 UG program and 2 GR programs. Exercise science 650-675 student, sport outdoor rec tourism management 215 students, HHP K-12 50-75 students, dietetics 25-50 students (changing with accrediting body to needing didactic program and will be MEd). Athletic training and PE/health will be turned into public health with UTC and THEC. Exercise science has 2.5 GPA-job market requires masters. Dietetics is chemistry-need to like to be successful in this program 3.0 GPA and no lower than B in classes. HHP K-12 job market is rising so will have more students in future, 2.75 GPA for licensure. Common fields for exercise science: cardiac rehab and worksite wellness. SORT-blend sport and society, blend tourism with events: ironman, triathlon, one 300-hour internship. Exercise science can do internship or variable credit experience. Intro classes for undeclared? HHP 1015 (1 credit) first half semester class. Little overlap of courses between programs so use this course to help them decide which area of HHP to choose. Students encouraged to change catalog year from 15-16 and 16-17 to 17-18 due

to SORT programmatic changes from SLEAS program. No minors, but can be granted an override after priority registration for non-majors. Jessica advises all second year, all veteran, and all athletes.

Updates:

Joseph McCauley: Biology, Geology, and Environmental Science ice cream social 5pm-8pm Sept. 21: faculty, staff, clubs will be there

Mary Beth Ondrusek: COB Down with the Dean sept. 21 1:30-4:30 outside Fletcher

Theresa Blackman, Vikki Bernotski, and Donna Cooper: Fall Promotion: have PR done, will have hard copies soon. UC and crossroads will have table tents. Info cards: need edits, let us know if not able to open. First day-make (Oct 10) the focus will be for students to make the appointment with their advisor, second day (Oct 25) the focus will be to complete the advising survey. Button making party-more info coming.

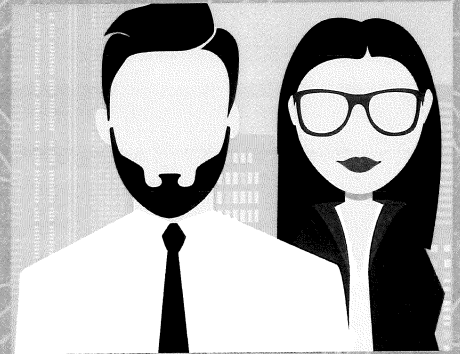
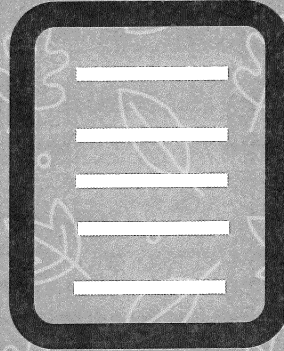
Deardra McGee: Majors Fair: Oct. 10 1-4pm in TN Room. Looking for departmental donations for door prizes.

Adjournment: Meeting Adjourned 9:47am by Mary Beth.

PREPARE FOR THE FAIR

All events take place in the UC Cherokee Room

About me...



Tues. Sept. 26

Create Your
Intro

3:30-4:30pm

Wed. Sept. 27

Resume
Development

3:30-4:30pm

Thurs. Sept. 28

Professional
Dress Tips

3:30-4:30pm

FALL CAREER DAYS

Tues. Oct. 3, 2017 (STEM)

Wed. Oct. 4, 2017 (ALL)

UC Tennessee &

Chattanooga Rooms

10:00am-2:00pm

Business Professional Attire Required

Please call University Career Services one week prior to the event if you need accommodations.

www.utccareer.com

(423) 425-4184



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Service Opportunity

VOLUNTEERS NEEDED FALL CAREER DAYS

When: Tuesday, October 3rd and Wednesday, October 4th

Location: University Center-Tennessee Room, Chattanooga Room and Drop-off behind the University Center (Lansing Court)

Time: 30 minute slots between 7:30-8 a.m.
60 minute slots 8 a.m.-2 p.m.

Benefits:

- Document service hours
- Network with local employers from a variety of industries
- Extend the brand of your student organization or group

Contact: Dr. Rob Liddell, Director of University Career Services at Robert-Liddell@utc.edu



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