

## Advisor's Council

April, 25, 2018

Raccoon Mountain Room

**Attendees:** Sarah Alsobrooks, April Anderson, Laura Bass, Meagon Bean, Vikki Bernotski, Theresa Blackman, Bradley Bond, Nicole Brown, Donna Cooper, Sue Culpepper, Amy Davis, Eunice Davis, Jena Doolittle, Rebecca Dragoo, Lindsey Felix, Samantha Freeman, Diana Fryar, Stacie Grisham, Jennifer Guess, Katie Hargrave, Squoia Holmes, Elizabeth Johnson, Sherrell Jordan, Robert Liddell, Emily Martin, Kayla McAuliffe, Gary McDonald, Deardra McGee, Amber Noblit, Mary Beth Ondrusek, Nichole Orr, Nikki Ownby, Sevan Paris, Sumer Patterson, Jessica Pierce, Daeja Robinson, Robin Sturnes, Brian Tucker, Donisia Ward, Marjorie Whiteside, Sherese Williams, Sandy Zitkus

Mary Beth Ondrusek called the meeting to order at 8:51am

**Announcements:** June 8-photographer coming in for advising component. Advising Surveys: 778 students completed the spring 2018 survey; 200 students both fall and spring. 95 advisors have completed the advisor's survey. Military students called to active duty-policy in place; see: <https://www.utc.edu/records/center-military-veterans-affairs/active-duty.php>. The NACADA State Drive-In is cancelled for May; stay tuned for reschedule information.

There were no opposing nominations from last month, so the 2018-2019 Leadership team is Mary Beth Ondrusek (Chair), Vikki Bernotski (Secretary), Laura Bass (Training Coordinator), and Elizabeth Johnson (Assessment Coordinator).

### **Curriculum Changes** (Melanie Dixson-Chubb) (See PPT)

Additional information: Applied Science of Technology and Music Therapy programs are coming. Students can use a lab science without the lab count for a non-lab science. Theresa Blackman-Retroactive. Sandy Zitkas: yes, this will retroactively apply to students. Melanie: MyMocsDegree should be ready May 1. Vikki Bernotski-When can students change major to new catalog/major? Sandy Zitkas: Aug 1 is suggested, but can give update at next meetings.

**International request letters** (Rebecca Dragoo): increase in requests. Verify online courses and other information. New way to request letters for all students. Non-enrollment verification. Records Office website -> Forms: Special Letter Request (at bottom). Eunice: admitted, but want to know how courses transfer. Rebecca: Form is not for these students. Timeline: at least 5 business days to process.

**CDA** (Rob Liddell): Hosted Hajoca recruiter spoke about their management development program. Training Committee did a short intro to career development. Major changes: Of students in SSC Campus, 30% changed 1 time, 11% 2 times, 3% 3+ times. Upcoming: May 9, 3pm and June 13, 3pm both in Raccoon Mountain Room. Peace Corp UTC alum in June 13 meeting. Nicole: Complete career assessment during orientation? Rob: Not pursued yet. Will take back to group to see about implementing this and not over-assess students. Targeting Undecided students with Center for Advisement.

**Update:** 15/4 tuition model: Proposal Passed (Stacie Grisham): BOT modified model approved 11% increase once hit 12 hours to encourage 15 hours. Will be implemented Fall 2019 with new students. Money should go to more courses, scholarships, advising, etc. to help with degree completion. If drop to 12 hours-no impact.

**Updates/Comments/Questions:** Rebecca Dragoo: waitlist purge May 14 Cancellation previous Friday. Summer and Fall pre-req drops May 14. Fall reg closed week of AIQs. Mary Beth: students use new reg, no date set. Theresa: Holds and orientation? Rebecca: New students coming to orientation-no holds, timetickets begin based on orientation date (FR day 2, TR later in day). Advising hold will be manually put on students who do not attend or do online orientation. Stacie: re-enrollment campaign reminder outreach within week while students are still here. AIQ 1-4 in Library 321 Friday for May 1 Orientation.

Adjourn at 9:32 am