

Transfer Out Request for J-1 Scholars at UTC

Please TYPE your responses on this form. The Office of International Student and Scholar Services does NOT accept handwritten forms.

Type your answers into the required fields and email this form as a PDF attachment to international@utc.edu using your UTC email address.

TO BE COMPLETED BY THE TRANSFERRING J-1 SCHOLAR

Scholar Information

First Name: _____ Family Name: _____

Email Address: _____

Current Mailing Address: _____

Acknowledgement

I wish to transfer from UTC and grant permission for the information on this form to be forwarded to the Center for Global Education at UTC.

Scholar Signature: _____ Date (MM/DD/YYYY): _____

TO BE COMPLETED BY THE RESPONSIBLE OFFICER/ALTERNATE RESPONSIBLE OFFICER AT THE NEW INSTITUTION

Name of RO or ARO: _____ Title: _____

Name of Institution: _____ E.V. Program Number: _____

Proposed Start Date of Appointment (MM/DD/YYYY): _____

Email: _____

RO/ARO Signature: _____ Date (MM/DD/YYYY): _____

TO BE COMPLETED BY THE SCHOLAR'S CURRENT SUPERVISOR AT UTC

Acknowledgement

I agree to the transfer of the above-named scholar from UTC. After this date, the scholar may no longer be employed at UTC.

Name of Supervisor: _____ Title: _____

Effective Date of Transfer: _____

Supervisor Signature: _____ Date (MM/DD/YYYY): _____