Student Tutorial: Canvas Quiz Tips

This is a quick guide to taking online quizzes. You'll get tips for before taking and during a quiz as well what to do if you run into testing issues.

Before Test (Setup)

- **Basic computer specifications:** Read the [minimum technological requirements](#) needed for Canvas.

- **Browser check:** *Firefox* or *Google Chrome* are the recommended browsers for the best user experience in Canvas.

- **Disable pop-up blockers:** Pop-up blockers may interfere with the normal functioning of Canvas. If you have pop-up blockers, you must disable them.

- **Internet connection:** It is strongly recommended that you use a hard-wired connection plugged directly into your computer instead of a wireless connection when taking quiz. A wireless connection will work but is NOT recommended because small fluctuations in your internet connectivity may interfere with the exam. If needed, move to another computer that has a wired internet connection (instead of a wireless connection).

- **Use a desktop or laptop computer:** While Canvas is functional on mobile devices, using them does not offer the same level of reliability or security as provided by a desktop or a laptop computer. We strongly recommend that you complete any assignment, test, or quiz on a more stable internet connection with a desktop or laptop.

- **Close all windows and applications:** Only open the Canvas quiz browser window. Do not have any other browser windows or programs open while taking quizzes. Other programs and browsers can interfere with your Canvas quiz. Do not leave the test page while taking the quiz (for example, to view course materials or another Web site). Do not close the browser window while taking the exam.

During Test

- **Open test:** Open the test by clicking on the test name. Take note of the *Due Date, Points, Questions, Time Limit,* and *Instructions*.

- **Start test**: Click the *Take the Quiz* button to start the test.

- **Take test:** DO NOT navigate away from or close the test window. Do not use any browser navigation buttons (i.e., Back, Forward, Home, etc). Select your answers and click *Next* if one question at a time is displayed.

- **Timed test:** If this is a timed quiz, keep track of the test timer. You will get a warning when you have 1 minute remaining in your quiz time. When your time is up, and you have not submitted

your quiz, a pop-up window will ask you to submit your answers or Canvas will force your submission.

- **Submit test:** Click *Submit Quiz* only when you are done to save and submit answers. Do not click *Submit Quiz* until you have completed the test

Test Issues

- **Contact Your Instructor:** If you accidentally quit the quiz, lose power, or close your browser - or something else causes you to stop taking the exam before you submit it - contact your instructor immediately to get instructions. Make sure to include details as to what caused the problem.

- **Contact Canvas Support:** If you experience a technical issue, contact the Canvas Support team for assistance using the ticket, chat, or phone access provided on the Canvas global navigation menu.

- **Detail the issue:** Take note of all the details as to what caused the problem. Take a screenshot if possible.