

**Present Committee Members** – Joe Wilferth and Manuel Santiago, Pam Ashmore, Michelle Deardorff, Paul Clark, Mike Friedman, Tammy Garland, Matt Matthews, Marcus Mauldin, Tiffany Mitchell, Steve Ray, Terry Sanford, Jill Shelton, Perry Ward

**Questions and Discussion with Non-Committee Members:** Heather Palmer (ENGL) attended the meeting.

**Committee Discussion:**

Review of the previous minutes and discussion points that were covered during the meeting held on the 24<sup>th</sup> of June.

The goals were reviewed and group members were reminded of their assignments—i.e., to consider measurable outcomes or success indicators for the various goals and subgoals.

The groups were charged to submit their goals Joe and Manuel with completed assessment, measures, named responsible group(s), and definition column before the next meeting.

**Working Groups:** The groups worked on the goals before and after the guest speaker.

**Guest Speaker:**

**Dr. Karen Adsit**, Assistant Provost, Office of Planning, Evaluation, and Institutional Research. Dr. Adsit discussed and provided:

- a. an overview of assessment,
- b. methods of obtaining institutional data that can be provided to the departments,
- c. information where a department could obtain necessary data to make changes to their areas.

The **meeting adjourned** at 2:00 PM.

**Future meeting:**

Wednesday, July 15<sup>th</sup> (12:00- 2:00 PM), Lookout Mountain Room