



Exhibition Loan Agreement

The University of Tennessee, on behalf of the University of Tennessee at Chattanooga ("University"), hereby agrees to loan to the _____ ("Borrower") the items from the University of Tennessee at Chattanooga Library Special Collections described below (collectively, the "Items"), and Borrower acknowledges that it accepts the Items on loan subject to the following terms and conditions:

- It is understood that the Items will remain in the condition received and will not be repaired, restored, cleaned, or altered in any way without the written permission of the University.
- Borrower is responsible for any costs of packing, transportation, insurance, and all other factors associated with transporting the Items from the University to the exhibition venue and with returning the Items to the University at the conclusion of the loan.
- Borrower will immediately report to the University any damage to any of the Items that occurs while the Items are in the Borrower's care, and Borrower assumes any financial liability and costs of repair/restoration for damage done to the Items or theft or loss of any Items while they are in Borrower's care.
- For any Items comprising copyrighted material for which copyright is not held by the University, Borrower must seek permission from the current copyright holder. Borrower assumes full responsibility and any attendant liability for complying with U.S. copyright laws and other rights of third parties.
- Borrower agrees to indemnify and hold harmless the University and its officers, trustees, officers, employees and agents from and against all suits, claims, actions and expenses arising out of the exhibition of the Items.
- Borrower understands that permission to take the Items on loan is granted only for exhibition of the Items at Borrower's venue for the loan period set forth below. Permission is valid only for Borrower and may not be transferred or assigned, and no Items shall be sold or otherwise disposed of by Borrower.
- The University may require proof of insurance of Borrower and be named as an additional insured on Borrower's policy.
- Borrower agrees to credit all Items as follows: Courtesy of the University of Tennessee at Chattanooga Special Collections.

Borrower Information

Borrower: _____

Address: _____

City: _____ State: _____ ZIP: _____

Contact: _____ Title: _____

Contact: _____ Phone: _____

Exhibition Information

Title: _____

Venue: _____

City: _____ State: _____ ZIP: _____

Dates of Exhibition

Begin: _____ End: _____

Dates of Loan

Begin: _____ End: _____

Description of Items Requested for Exhibition

Citation:		<Photograph of Item Requested for Exhibition>
Description		

Citation:		<Photograph of Item Requested for Exhibition>
Description		

Citation:		<Photograph of Item Requested for Exhibition>
Description		

Citation:		<Photograph of Item Requested for Exhibition>
Description		

Conditions or Restrictions

Borrower certifies and shall comply with the conditions and representations stated in the Facility Report completed by Borrower and attached hereto as Exhibit A. The Facility Report is incorporated by reference into this Agreement as if set forth fully herein.

Signed by

Sign: _____
Borrower Date

Print: _____

AND

Sign: _____
University of Tennessee at Chattanooga Authorized Representative Date

Print: _____

Title: _____