

Facilities & Administrative Cost Recovery Distribution Model

Overview

Facilities & Administrative costs, also termed “Indirect Costs,” are costs incurred in the conduct of sponsored program activities that cannot readily be assigned by a specific line-item in the budget as a direct costs. Examples include facilities costs such as utilities, custodial support, security, depreciation, etc. and administrative costs such as the research infrastructure, departmental administration, etc. UTC has a negotiated agreement with the federal government that governs what F&A rate can and should be used for federal grants. While UTC honors sponsor restrictions or specifications regarding F&A rates, when allowable we must use our federally negotiated rate. Contact ORSP if you are ever uncertain what F&A rate should apply to a proposal or how to calculate F&A costs for a proposal budget.

F&A Distribution Model

UTC’s F&A distributions follow this model with the Lead Admin Unit listed in Cayuse determining the distribution.

F&A Recovery Unit	Distribution
Institution / General Fund	35%
Department / Lead Administrative Unit	30%
College / Center / Division of Lead Administrative Unit	15%
Vice Chancellor for Research	20%
	100%

Principal Investigators

Department Heads should make available 85% of F&A recoveries to the PI/Pis who generated them. For awards that include UTC’s full F&A rate in the budget, Department Heads are expected to share at least 85% of the departmental F&A recoveries with the PI. For awards that prohibit or include a limited F&A rate, Department Heads should share an appropriate amount with the PI.

Projects Affiliated with Core Centers

Core Centers are multidisciplinary, institution-level Centers that are not embedded within a College or Department. These include the Quantum Center, the Center for Urban Informatics & Progress (CUIP), and the IGT Lab. The following exceptions to the general distribution methodology apply for Core Center-affiliated proposals.

- For projects where the PI is the Center Director or a full-time Center-based researcher, the core center is considered the Lead Admin Unit and receives both the Department and College/Center/Division distribution.
- For projects where a researcher with a primary academic departmental appointment receives an award affiliated with a core center, the Department is considered the Lead Admin Unit and receives the full departmental share of F&A recoveries and the College/Center/Division distribution is split between the academic College and the Core Center.