AY 2024-2025 Fall Implementation: Program Modification Form - Undergraduate
Program with Import Required

General Catalog Information   ⌃

Read before you begin

Select *Program* below since UTC does not use Shared Cores in the Catalog.

Type of Program*

◯ Program

◯ Shared Core

Select Program. UTC does not use Shared Cores in Curriculog or the Catalog.

1. Help text is printed below many fields - please reference as you work through the form.

2. FILL IN all fields required marked with an *. You will not be able to launch the proposal without completing required fields.

3. Validate & Launch the proposal (above).

Proposed Change(s)*

☐ Course requirements (core, concentration, electives)

☐ Modality (Traditional, Hybrid, Online)

☐ Program name

☐ Required overall credit hours for program (increase or decrease)

☐ Other

Select all that apply.

Summary of proposed change(s)*

[   ]

Briefly summarize the change(s) you selected above. This helps committee members and others in the workflow as they review proposals.

Department*

[▲]
[▼]

School of Education, English, etc.

Program Type*   ## Degree Type*

[▲]   [▲]
[▼]   [▼]

Title*

[   ]

Description

[   ]

Follow these steps to propose changes to the program curriculum:

Step 1

If you are removing courses, proceed to Step 2.

☰ There are two options to add courses for proposed changes: "Add Course" and "Import Course." For courses already in the catalog, click on "Import Course" and find the courses needed. For new classes going through a Curriculog Approval Process, click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2 [bold]

Click on ☰ "View Curriculum Schema." Click on the area/header of the program where you would like to add/remove courses. When you click on "Add Courses" it will bring up the list of

courses available from Step 1. Select the courses you wish to add. For removing courses click on the X and proceed.

Prospective Curriculum*

[   ]

Are any new resources required to implement this modified program?*

○ Yes
○ No

If Yes, then please specify.

[   ]

Is this modified program associated with approval of other curriculum proposals in the workflow?*

○ Yes
○ No

If Yes, then please specify.

[   ]

Please list the titles of other proposal(s) associated with this proposal.

Does approval of this program depend upon the approval of a new General Education course?*

○ Yes
○ No

If Yes, then please list the course(s).

[   ]

Is there a Tennessee Transfer Pathway (TTP) associated with the existing program?*

○ YES: If this change requires an update to the TTP, please contact the Vice Provost for Curriculum and New Programs.

○ No: If you want to recruit students to your updated program using a TTP, please contact the Vice Provost for Curriculum and New Programs.

Check for a UTC TTP here: https://www.tntransferpathway.org/institutions/university-tennessee-chattanooga

Attachment List   ⌃

Please attach any required files by selecting Files in the Toolbox sidebar.

Attached

☐ I have attached a Clear Path document for the modified program.

Attached

☐ I have attached a Curriculum Map document for the modified program.

Justification for Program Change   ⌃

Justification for Change*

[   ]

Explain why this change needs to be made.

Status*

○ Active-Visible   ○ Inactive-Hidden

Program OID*

[   ]

Departmental and College Committee Vote ⌃

Votes for Departmental and College approval are required. The fields below are available for the Department Head and College Curriculum Committee Chair to record votes. Votes may also be identified in the comments when approving a proposal.

Departmental Vote (For - Against - Abstention)

[   ]

Use this field to record the department vote on this proposal i.e. (5-2-1).

College Committee Vote (For - Against - Abstention)

[   ]

Use this field to record the College Committee vote on this proposal i.e. (5-2-1).